

# STREET GRAPHIC (SIGN) PERMIT APPLICATION CITY OF RED BUD, ILLINOIS

DATE \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_ PHONE NO: \_\_\_\_\_

PROPERTY INTEREST OF APPLICANT: \_\_\_\_\_

Application is hereby made for a Street Graphic Permit as required under the STREET GRAPHICS CONTROL ORDINANCE FOR THE CITY OF RED BUD, ILLINOIS, for the erection, moving or alteration of a sign or other street graphic. In making this application the applicant represents all the following statements and any attached maps and drawings as a true description of the proposed street graphic. The applicant agrees that the permit applied for, if granted, is issued on the representations made herein and that any permit may be revoked without notice on any breach of representation or conditions.

1. Location of property where sign is to be erected:

a) Name of establishment: \_\_\_\_\_

b) Street Address: \_\_\_\_\_

c) Legal description of property: \_\_\_\_\_

d) Property located in \_\_\_\_\_ Zoning District.

2. Description of sign:

a) Amount of street frontage (where sign is to be located) of establishment: \_\_\_\_\_

b) Signs location on property: \_\_\_\_\_

c) Dimensions of sign: \_\_\_\_\_ Overall Height: \_\_\_\_\_

d) Sign Area: \_\_\_\_\_ sq. ft.

- e) Total area of existing sign on said frontage: \_\_\_\_\_
- f) Description of illumination: \_\_\_\_\_
- g) Type of sign (flush-mounted, projecting, etc.): \_\_\_\_\_
- h) Method of support/attachment: \_\_\_\_\_
- i) Relationship of sign to nearby traffic control devices: \_\_\_\_\_

3. Plat drawn to scale is attached which shows the following:

- a) Actual shape and size of proposed sign.
- b) Position of proposed sign with respect to buildings, sidewalks, streets, and existing signs.

It is understood that any permit issued on this application will not grant any right or privilege to erect or alter any sign for any purpose or in any manner prohibited by the Street Graphic Ordinance or by other Ordinances, codes or regulations of the City of Red Bud. And it is further understood that a fee of \$45.00 shall be submitted to the City of Red Bud upon issuance of a Street Graphic Permit.

\_\_\_\_\_  
Applicant's Signature

Fill out the information requested and return to City Hall 200 East Market Street, Red Bud, IL

\_\_\_\_\_  
OFFICE USE ONLY

Dated: \_\_\_\_\_

Permit Accepted: \_\_\_\_\_ Permit Rejected: \_\_\_\_\_

If rejected, the reason is because \_\_\_\_\_

\_\_\_\_\_  
(Sign Administrator's Signature)

**ORDINANCE NO. 1489**

**AN ORDINANCE AMENDING TITLE XVII, CHAPTERS 173 AND 174  
OF THE CITY OF RED BUD CODE OF ORDINANCES 2021  
PERTAINING TO BUILDING PERMIT FEES AND STREET GRAPHICS**

WHEREAS, the City of Red Bud Code of Ordinances 2021 includes Chapter 173 which involves zoning regulations and in particular, zoning administration and enforcement rules; and

WHEREAS, Chapter 173, Zoning Administration and Enforcement subsection, provides for building permit fees; and

WHEREAS, the City of Red Bud Code of Ordinances 2021 includes Chapter 174 which involves street graphics regulations and in particular, administration and enforcement rules; and

WHEREAS, the City of Red Bud, Illinois has determined that it is in the best interests of the City to change the building permit fees to cover the cost of providing the services and the street graphic rules and regulations for consistent application of the rules and regulations; and

WHEREAS, the City of Red Bud submitted a request for an amendment to the text of Chapter 173 (Zoning Code) of the City of Red Bud Code of Ordinances 2021 to amend the building permit fees; and

WHEREAS, the Planning Commission held a Public Hearing following due Notice on March 15, 2022 at 7:00 p.m. in the City Hall, 200 E. Market St., Red Bud, Illinois to consider the City of Red Bud's request for a text amendment to the Zoning Code; and

WHEREAS, the Planning Commission thereafter prepared and submitted its findings of fact and recommendations regarding the text amendment request to the City Council, a copy of which is attached hereto as "Exhibit A", and incorporated herein by reference.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RED BUD, ILLINOIS:

**SECTION 1:** That the above recitals are hereby made a part of this Ordinance as though written herein verbatim.

**SECTION 2:** That Section 173-98(B)(5) of Title XVII, Chapter 173 of the City of Red Bud Code of Ordinances 2021 of the City of Red Bud, Illinois be repealed and replaced with the following:

- (5) The fee for each application for a building permit for a structure is Fifteen Cents (\$0.15) per square foot of space measured from the outside of the foundation, including attached garage, basement, and additional stories, with a minimum fee

of Forty-Five Dollars (\$45.00). Notwithstanding the foregoing, the fee for an application for a building permit when a partial occupancy permit has been granted shall be calculated as follows: Fifteen Cents (\$0.15) per square foot of space measured from the outside of the foundation, including attached garage, basement, and additional stories, multiplied by a fraction, the numerator of which is the square foot of space of the entire structure less the square foot of space for which the partial occupancy permit has been granted and the denominator of which is the square foot of space of the entire structure.

**SECTION 3:** That Section 173-115(B)(1) of Title XVII, Chapter 173 of the City of Red Bud Code of Ordinances 2021 of the City of Red Bud, Illinois be repealed and replaced with the following:

- (1) Issuance of Building Permit.
  - (a) Residential and Commercial - \$.15 per square foot of space measured from outside of foundation (includes attached garage).
  - (b) Detached Garage or Shed - \$.10 per square foot - \$45.00 minimum.
  - (c) Porches and Decks - \$.10 per square foot - \$45.00 minimum.

**SECTION 4:** That Title XVII, Chapter 174 of the City of Red Bud Code of Ordinances 2021 of the City of Red Bud, Illinois be amended by repealing sections and subsections listed in “Exhibit B” and replacing them with those sections and subsections listed in “Exhibit B.”

**SECTION 5:** This Ordinance supersedes all Ordinances or parts of Ordinances adopted prior hereto that are in conflict herewith, to the extent of such conflict.

**SECTION 6:** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form, as provided by law.

PASSED BY THE CITY COUNCIL this 4<sup>th</sup> day of April, 2022:

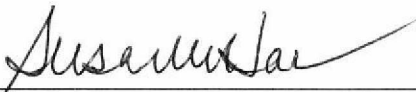
YEAS: B. Schwartzkopf, C. Guebert, M. Rheinecker, B. Hanebutt, J. DeMond,  
K. Donjon, A. Piel

NAYS: N/A

ABSTAINED: N/A

ABSENT: R. Nevois

APPROVED BY THE ACTING MAYOR this 4<sup>th</sup> day of April, 2022:

  
\_\_\_\_\_  
Susan L. Harbaugh, Acting Mayor

ATTEST:

  
\_\_\_\_\_  
Joanne G. Cowell, City Clerk

**“EXHIBIT B”**

CHAPTER 174: SIGN REGULATIONS

**174-9: SELECTED DEFINITIONS.**

**“APPEAL”:** A procedure whereby any person aggrieved by any decision or order of the Administrator in any matter related to the interpretation or enforcement of this Code may seek relief from the Planning Commission.

**“SPECIAL STREET GRAPHIC PERMIT”:** A permit issued by the Council after a hearing by the Planning Commission in accordance with the provisions of this Code to regulate the design and placement of street graphics in areas of special controls.

**174-31: ENFORCEMENT OFFICER; DUTIES.** The Code Administrator, referred to herein as the Administrator, is hereby authorized and directed to administer and enforce the provisions of this Code. This broad responsibility encompasses, but is not limited to, the following specific duties:

- (A) to review and pass upon applications for street graphic permits;
- (B) to inspect existing and newly-constructed street graphics to determine compliance with this Code and where there are violations, to initiate appropriate corrective action;
- (C) to review and forward to the Planning Commission all applications for special street graphic permits, variances, appeals, and amendments;
- (D) to maintain up-to-date records of said applications and of any official actions taken pursuant thereto;
- (E) to periodically review the provisions of this Code to determine whether revisions are needed, and to make recommendations on these matters to the Planning Commission;
- (F) to provide information to the general public on matters related to this Code; and
- (G) to perform such other duties as the Mayor, Council, or Planning Commission may, from time to time prescribe.

**174-43: SCHEDULE OF FEES.** All fees indicated in tabular form below shall be paid to the Municipal Clerk. Said fees are intended to defray the administrative costs connected with the processing/conducting of the listed permits/procedures; they do not constitute a tax or other revenue-raising device.

<u>PERMIT/PROCEDURE</u>	<u>FEE</u>
Street Graphic Permit	\$45.00
Special Street Graphic Permit	\$200.00

Appeal	\$200.00
Variance	\$200.00
Amendment	\$200.00

*APPEALS, VARIANCES, SPECIAL PERMITS AND AMENDMENTS*

**174-46: APPEAL.** Any person aggrieved by any decision or order of the Code Administrator may appeal to the Planning Commission on a prescribed form. Every such appeal shall be made and treated in accordance with Section 173-113, as amended.

**174-47: VARIANCE.** A “variance” means a relaxation of the requirements of this Code that are applicable to a particular street graphic. Any person seeking a variance shall do so in accordance with Section 173-114, as amended.

**174-48: SPECIAL STREET GRAPHIC PERMIT.** A “special street graphic permit” means a permit issued by the City Council after a hearing by the Planning Commission in accordance with the provisions of this Code to regulate the design and placement of street graphics in areas of special controls. Any person seeking a special street graphic permit shall do so in accordance with Section 173-108, as amended.

**174-49: AMENDMENT.** An “amendment” means a change in the provisions of this Code, properly effected in accordance with the procedures set forth herein. Any person seeking an amendment shall do so in accordance with Section 173-109, as amended.

**174-50 to 174-51: RESERVED.**