

**Public Works Committee Meeting**  
**Tuesday, March 29, 2016**  
**Red Bud City Hall**  
**Council Chambers (2<sup>nd</sup> floor)**

Committee Members Present: Clarence Nail, Glenn Linnertz, Kyle Donjon, Bill Hanebutt, Clem Esker

Council Members Present: David Friess, Mike Reed, Don Thompson

Others Present: Mayor Tim Lowry, City Attorney Paul Ray. City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham, Administrative Assistant Pam Poetker, City Clerk Joanne Cowell

Committee Chairman Nail called the meeting to order at 8:05 P.M.

Old Business

**I. Power Plant**

Business is as usual.

**II. Safe Routes to School Update and Right of Way Documents**

Working with Todd Haffman for the permanent & temporary easements required, hope to have proposal for council packet. Some power poles and hydrants need to be moved on West Field Drive. Rhutasel updated estimate is \$256,000, mostly due to additional storm sewer, curb and guttering. The grant amount is \$180,000. Eckart will make necessary changes to his proposed budget.

**III. Retention Tank Update**

Attorney Ray reported that the insurance company requested more information, which has been sent. It is ongoing.

**IV. Mediacom Pole Agreement**

Attorney Ray is still working with Mediacom legal department to complete the agreement. Hopefully, he will have final agreement for May council packets. The fees Mediacom will pay have doubled and include a yearly increase.

**V. Budget FY'17**

The proposed budget will be amended as discussed.

**VI. West Line Water Main Extension Project**

Engineering agreements have been signed. No other updates.

**VII. Water and Sewer Rates**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Linnertz to authorize a 15% increase in the water and sewer rates, effective with the May 1, 2016, usage, June billing. Nail, aye; Linnertz, aye; Donjon, nay; Hanebutt, nay; Esker, aye. Carried 3-2 vote (Hanebutt requested this not go on the consent agenda.)*

## **VIII. Part-Time Help**

Eckart hopes to have name for April council meeting.

### New Business

#### **I. Approval of Prior Month's Meeting Minutes**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Hanebutt to approve the minutes from the February 25, 2016 meeting. Carried*

#### **II. SIUE ERTC Internship-Water Plant**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Linnertz to approve the agreement with SIUE for an internship program for 2016. Carried*

#### **III. 2016 MFT Resolution-Request for Authorization and Signatures**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Donjon, to approve the Resolution for Motor Fuel Tax for 2016. Carried*

#### **IV. Water High Service Pump**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Linnertz to approve rebuilding a service water pump for \$3,000, as a spare pump. Carried*

#### **V. Gas-Louisiana Property Tax Declaration-Request for Signatures**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Hanebutt to authorize signatures on the Lincoln Parish, Louisiana Property Tax Declaration for 2016. Carried*

#### **VI. Electric and Gas Retainer Agreements**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Donjon to approve the electric monthly retainer agreement in the amount of \$1,090, with BHMG Engineers, Inc. Carried*

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Linnertz to approve the gas monthly retainer agreement in the amount of \$175, with Utility Safety & Design, Inc. Carried*

#### **VII. Backhoe (#10) Repairs**

The backhoe (#10) needs repairs estimated to be \$10,000-\$11,000 and it will take 2-3 weeks. The general consensus was to get the work done, but only rent a mini excavator, in the event of an emergency.

#### **VIII. Training Request-Joe Ledlow**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Hanebutt to approve sending Joe Ledlow to the IAWPCO Annual Conference in Springfield on April 18-20, 2016 at a fee of \$190, plus meals and lodging. Carried*

#### **IX. Percentage Allocation Adjustments to Electric, Gas, Water, Sewer**

Eckart reported that he and Dustin are looking at adjusting the utility percentage allocations.

#### **X. Requests from Beautification Committee for Red Bud 150 Banners**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Hanebutt to approve budgeting \$3,000 for the Red Bud 150 banners. Carried*

**XI. Employee Safety Award Policy**

*Recommendation made by Committee Chairman Nail, seconded by Committee Member Linnertz to approve setting up an ad hoc committee made up of the department heads, the Mayor and Alderman Nail to come up with a city safety award policy. Carried*

**XII. HTC Easement Request**

Eckart will be contacting RBAA and NCCC to make them aware of the HTC easement request that will go through the sports complex and golf course. This will be put on the council agenda for approval.

**XIII. NTail Tower**

NTail sent a letter requesting placement of a 120' tower on the state right of way on South Main Street. Attorney Ray responded to the letter.

**XIV. Public Comments/Anything for the Good of the City**

Eckart is planning on reviewing utility worker pay scales.

Eckart said that there is city provided clothing that needs replacing in the electric department.

Truck #38 needed transmission work, which was done at Wilson's.

Meeting was adjourned at 8:56 P.M.

Respectfully Submitted,

Joanne G. Cowell, City Clerk  
Red Bud, Illinois