

**Finance Committee Meeting
Monday, November 16, 2020
Red Bud City Hall
Council Chambers (2nd floor)**

Committee Members Present: Susan Harbaugh, Bill Hanebutt, Mike Rheinecker, Clem Esker, David Friess

Committee Members Absent:

Council Members Present: Curt Guebert, Jeremy DeMond

Council Members Absent: Kyle Donjon (Clerk Note: Donjon was remotely in attendance, but did not follow Ordinance No. 1446: 1-2-9 (2) & (3))

Others Present: Attorney Paul Ray, City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham Admin. Assist. Pam Poetker, City Clerk Joanne Cowell

Others Absent: Mayor Tim Lowry

Committee Chairman Harbaugh called the meeting to order at 6:09 P.M.

Old Business

I. Code of Ordinances Rewriting and Restructuring Process Update

Attorney Ray reviewed the proposed changes for the Code of Ordinances, as presented. Suggested additions/changes include:

104-8 deleting “with the advice and consent of the City Council”
41-9(L) revise language for “no personal cell phone usage for personal business”, giving supervisor discretion and adding “while operating city equipment”
Halloween hours will be on October 31st each year from 5:00-8:00 P.M.

The plan is for the changes to become effective May 1, 2021. The planning commission will have to approve their parts.

II. FY’20 Surplus Funds and Capital Plan Review – Waiting for Property Tax Revenue

Tabled until receipt of real estate taxes.

New Business

I. Approval of Prior Month’s Meeting Minutes – October 19, 2020

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Friess, to approve the minutes from the October 19, 2020 meeting. Carried

II. Maturing CD’s

None

III. Financial Dashboard

Chairman Harbaugh reported that with 50% of the year expired, the revenue is at 51% and the expenses are at 31%, and that is with no real estate taxes yet received. Cash balance are OK. The city has submitted a reimbursement request totaling \$10,610.32 in COVID related expenses to the Local Cure program thru 11/12/20.

IV. Authorization to Bid Audit

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Friess, to authorize the staff to request annual audit bids for a one, three and five-year period. Carried

V. Authorization to Purchase Cure Program Eligible Items

Administrative Assistant Poetker is requesting permission for the department heads to have the authority to purchase CURE program eligible equipment, because of a December 31, 2020 deadline requesting reimbursement. Poetker plans on purchasing two laptops and five hand held sanitizers.

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Rheinecker, to authorize the staff to purchase CURE eligible equipment, for reimbursement, through December 31, 2020. Carried

VI. Holiday Gift Certificates

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Hanebutt, to award the 2020 Employee Holiday Gift Certificates to part-time employees @ \$60/each and fulltime employees @ \$100/each. Carried

VII. Tax Levy Ordinance

The Tax Levy Ordinance is in the works, will be reviewed by Attorney Ray and should be ready for approval at the December council meeting.

VIII. Worker's Comp. Policy Renewal

Poetker said there was a sizeable increase, due to claims, especially one unsettled claim, which has a high reserve on it. The city may see some sort of refund eventually.

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Rheinecker, to authorize approval of payment of the Illinois Public Risk Fund Worker's Compensation Policy, 01/01/2021-2022, as submitted by Gallagher Insurance, in the amount of \$95,719. Carried

IX. Public Comments/Anything for the Good of the City

None

Meeting was adjourned at 6:26 P.M.

Respectfully Submitted,

Joanne G. Cowell, City Clerk
Red Bud, Illinois