

**Finance Committee Meeting  
Monday, May 17, 2021  
Red Bud City Hall  
Council Chambers (2<sup>nd</sup> floor)**

Committee Members Present: Susan Harbaugh, Bill Hanebutt, Mike Rheinecker, Ben Schwartzkopf, Rodney Nevois

Committee Members Absent:

Council Members Present: Curt Guebert, Jeremy DeMond, Kyle Donjon

Others Present: Mayor Tim Lowry, Attorney Paul Ray, City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham, City Clerk Joanne Cowell

Others Absent: Admin. Assist. Pam Poetker

Pledge of Allegiance

Committee Chairman Harbaugh called the meeting to order at 5:59 P.M.

Old Business

**I. City Gifting Program - Update**

Attorney Ray explained the step-by-step plan he presented to the council regarding the "Community Foundation of Red Bud" step-up. Initially, Mayor Lowry, Bill Hanebutt and Pam Poetker were listed as the Board of Directors needed to file the application, which has been submitted. Those three directors will appoint the five permanent directors.

Chairman Harbaugh said that the Capital Plans probably should have been on the agenda as follow-up to last month's meeting. Superintendent Eckart had e-mailed an updated capital plan to Harbaugh. Harbaugh forwarded that, plus the parks' information, to Pam Poetker and asked her to get together an updated city-wide capital plan, explaining any new projects, as requested by Committee Member Hanebutt. Hanebutt said he has not received that yet. Harbaugh will do what she can to get the information to Hanebutt, since Poetker is on an extended sick leave.

New Business

**I. Approval of Prior Month's Meeting Minutes – April 19, 2021**

*Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Hanebutt, to approve the minutes from the April 19, 2021, meeting. Carried*

**II. Maturing CD's**

None

**III. Financial Dashboard**

Committee Chairman Harbaugh explained the FY'21 unaudited financial summary. Revenue is at 137% of the budget, while expenses are at 67% of the budget. Harbaugh thanked all employees for the controlled spending. Letters went out to 42 customers on Friday, concerning overdue utility bills. There is one business that owes the city more than \$25,000. Attorney Ray said that a lien can only be placed if the business owns the property. The only other option is to take the business to court.

**IV. General Fund Key Revenue Report**

Committee Chairman Harbaugh explained the General Fund Key Revenue Lines report she had prepared, covering the past five years. She pointed out that the real estate, income, sales, and local use taxes make up 81% of the General Fund revenue.

**V. Ordinance Codification - Update**

Attorney Ray stated that previously Frank Heiligenstein of Illinois Codification Services has updated the code books on a yearly basis. Ray suggested that he could save the city some money by updating the Code of Ordinances himself. The code books will still be updated annually. Since no one had any objections to Ray preparing the updated pages, he will do this annually.

**VI. Public Comments/Anything for the Good of the City**

Harbaugh reported that Brenda Gilpatrick is retiring in late June as librarian and the board has hired Jamie Joost as her replacement. The library board is currently looking to hire an assistant librarian as Jamie's replacement.

Chairman Harbaugh said the IMRF employer rate is dropping from 9.29% to 7.01%.

Attorney Ray said that Judge Gomerick had canceled the May 18th hearing for The Office settlement and said she is working on the order.

Code Administrator Mueller said that thanks to the work of Barb Moeller and Patti Donjon, 600 mailings were sent out requesting renter information and about 140 were returned. Follow-up will continue.

Meeting was adjourned at 6:12 P.M.

Respectfully Submitted,

Joanne G. Cowell, City Clerk  
Red Bud, Illinois