

**Finance Committee Meeting
Monday, April 19, 2021
Red Bud City Hall
Council Chambers (2nd Floor)**

Committee Members Present: Susan Harbaugh, Bill Hanebutt, Mike Rheinecker, Clem Esker, Rodney Nevois

Committee Members Absent:

Council Members Present: Curt Guebert, Jeremy DeMond

Council Members Absent: Kyle Donjon

Others Present: Mayor Tim Lowry, Attorney Paul Ray, City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham, Admin. Assist. Pam Poetker, City Clerk Joanne Cowell

Pledge of Allegiance

Committee Chairman Harbaugh called the meeting to order at 5:56 P.M.

Old Business

I. FY 2022 Budget and Appropriation Ordinance

Committee Member Hanebutt asked that any new projects added to the Capital Plan be noted as new projects. Eckart will e-mail copies of his areas and Harbaugh will have the other departments available at the next committee meeting. The Capital Projects Plan will not be approved until the June council meeting.

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Rheinecker, to authorize approval of the FY 2022 Budget as presented. Carried

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Hanebutt, to authorize approval of Ordinance No. 1456: "FY 2022 Appropriation Ordinance." Carried

II. City Gifting Program - Update

Poetker reported that Chris Martin had done the work of setting up Randolph County's Gifting Program and there were no expenses other than his time. The city would incur legal fees and annual filing fees to set up a gifting program independent of the county's program. Poetker is planning to start working on the literature to promote a city gifting program.

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Hanebutt, to authorize approval to proceed with setting up the City Gifting Program, NTE \$1,500, plus attorney fees. Carried

New Business

I. Approval of Prior Month's Meeting Minutes – March 15, 2021

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Rheinecker, to approve the minutes from the March 15, 2021 meeting. Carried

II. Maturing CD's

None

III. Financial Dashboard

Chairman Harbaugh reviewed the financial dashboard after eleven months. The revenue is at 127% of budget and expenses are at 57%. The overdue utility bills of \$83,439.86 represents 77 customers. Poetker will compose a letter to customers, working on having the overdue balances paid by July 2021. The final payment for the new fire truck has been made.

IV. Sales Tax Report

Chairman Harbaugh reviewed the sales tax report as being up over FY'19; a lot better than anticipated.

V. Annual Pay Increases

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Rheinecker, to authorize approval to award each employee a 2% pay increase, beginning with the first full pay cycle in May 2021. Carried

VI. Authorization to Send Letter to CJ Thomas Requesting Refund

Considering the situation, Admin. Assist. Poetker suggested composing a letter from the mayor, requesting a refund of the fee paid to CJ Thomas, since no expense has been incurred with the insurance consultant. She also suggested that she, with the help of the mayor, prepare the paperwork, etc. to go out for bids on the city insurances, which had previously been prepared by CJ Thomas.

Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Esker, to authorize approval of drafting a letter by Pam Poetker and Mayor Lowry, to CJ Thomas, requesting refund of the fee paid to CJ Thomas by the city. Carried

VII. Public Comments/Anything for the Good of the City

Chairman Harbaugh thanked Attorney Ray for wrapping up the book of ordinances. Poetker will put this ordinance on flash drives for council review/use. Anyone wanting a printed copy can advise Poetker.

Chairman Harbaugh asked Attorney Ray of the status of The Office lawsuit. Ray responded that the Judge had not yet given a settlement amount, although it was to be scheduled by May 18th. Ray/Ferris will schedule a hearing with the Judge.

Meeting was adjourned at 6:15 P.M.

Respectfully Submitted,

Joanne G. Cowell, City Clerk
Red Bud, Illinois