

**CITY OF RED BUD, ILLINOIS  
CITY COUNCIL  
MEETING MINUTES  
MONDAY, DECEMBER 6, 2021  
Red Bud City Hall  
City Council Chambers**

**The City Council of Red Bud, Randolph County, Illinois met on Monday, December 6, 2021, at 6:00 P.M. at Red Bud City Hall, City Council Chambers.**

**Members Present:** Acting Mayor Susan Harbaugh, Ben Schwartzkopf, Curt Guebert, Mike Rheinecker, Bill Hanebutt, Jeremy DeMond, Rodney Nevois, Kyle Donjon, Alan Piel

**Members Absent:**

**Others Present:** City Attorney Paul Ray, City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham, Admin. Assist. Pam Poetker, City Clerk Joanne Cowell

I. Pledge of Allegiance

II. Call to Order at 6:00 P.M. by Acting Mayor Harbaugh

III. Roll Call by City Clerk Joanne Cowell

IV. Approval of Financial Statements

**Motion made by Council Member Rheinecker, seconded by Council Member Hanebutt to approve the Financial Statements as presented and file for audit. The vote was as follows: Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye. Motion carried.**

V. Approval of Estimated and Listed Bills

**Motion made by Council Member Hanebutt, seconded by Council Member Guebert, to approve the estimated and listed bills. The vote was as follows: Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwarzkopf, aye. Motion carried.**

VI. Consideration of any Additional Bills  
*There were none.*

VII. Correspondence and Public Guest Comments  
*There were none.*

VIII. Consent Agenda—Items Originated at Committee Level

Please note: Items with \*\* were removed from the consent agenda.

Consent Agenda – Items Originated at Committee Level as Indicated in ( )

A. City Council Meeting Minutes - November 1, 2021

*Approval of minutes from City Council Meeting November 1, 2021*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

B. Special City Council Meeting Minutes - November 15, 2021

*Approval of minutes from Special City Council Meeting November 15, 2021*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

C. Capital Plans/FY 2021 Surplus Funds (Finance)

*Authorize approval of the distribution of the FY'21 surplus funds as identified in the Capitol Projects Plan (Streets-\$197,000; Police-\$59,930; Fire Department-\$25,000; City Hall & Code Admin. Capital Purchase Opportunity Reserve-\$23,695; Park-\$54,500; Economic Development-\$50,000 = Total \$410,125) and as cash becomes available*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

D. Tax Levy Ordinance No. 1481 (Finance)

*Authorize approval of "TAX LEVY ORDINANCE NO. 1481"*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

E. FY 2021 Audit Results (Finance)

*Approval of authorization to accept the FY2021 Audit, as presented*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye;**

**Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- F. Civic Systems Module (Finance)  
*Authorize approval to purchase the Utility Billing Direct Pay module as proposed by Civic Systems, LLC, for \$2,200, plus \$300 annual support*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- G. Holiday Gift Certificates (Personnel)  
*Approval of authorization to award the 2021 Employee Holiday Gift Certificates to part-time employees @\$60/each and fulltime employees @\$100/each*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- H. Animal Control Warden (Public Health & Safety)  
*Approval of authorization to advertise for animal control warden*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- I. Verbal Resignation from Bruce Cowell (Public Health & Safety)  
*Approval of authorization to accept the verbal resignation from Bruce Cowell as animal control warden*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- J. UltraSite Ratz Park Pavilion Reservation Request on September 24, 2022 (Cultural)  
*Authorization of approval of request from UltraSite to reserve Ratz Park pavilions 1 & 2 on September 24, 2022, to have a bounce house and must provide a certificate of insurance*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A**

**through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- K. Utility Write Offs More Than Seven Years Old (Public Works)  
*Approval of authorization to write off utility accounts overdue for more than seven years, totaling \$6,6015.81*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- L. Jason “Kolten” Guebert Probationary Period (Public Works)  
*Approval of authorization to end the six-month probationary period for Jason “Kolten” Guebert, effective November 24, 2021*

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to approve under the omnibus designation, the consent agenda items A through L. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

IX. Reports of Standing Committee, Departments and Other Committees, Boards & Commissions

- A. Finance Committee - Meeting November 15, 2021

1. Maturing CDs  
*None*

2. Approval of RMA Contract and Ordinance No. 1484

**Motion made by Council Member Nevois, seconded by Council Member Rheinecker, to authorize approval of Ordinance No. 1484: “AN ORDINANCE APPROVING MEMBERSHIP IN THE ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL COOPERATION CONTRACT”. The vote was as follows: Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye. Motion carried.**

- B. Personnel Committee – Meeting November 15, 2021

1. Admin. Time Changes: Ordinance No. 1482

**Motion made by Council Member Rheinecker, seconded by Council Member Hanebutt, to authorize approval of Ordinance No. 1482: “AN ORDINANCE AMENDING TITLE III, CHAPTER 41 OF THE CITY OF RED BUD CODE OF ORDINANCES 2021 PERTAINING TO ADMINISTRATIVE TIME”. The vote was as follows: DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye. Motion carried.**

2. Acceptance of resignation – Lucas Horrell

**Motion made by Council Member Rheinecker, seconded by Council Member Schwarzkopf, to authorize approval of the letter of resignation from Lucas Horrell as police officer, effective December 1, 2021. The vote was as follows: Nevois, aye; Donjon, aye; Piel, aye; Schwarzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye. Motion carried.**

C. Public Health & Safety Committee - Meeting November 15, 2021

1. Authorization to Hire Steven Sumner for Animal Control Warden @ \$15/Hr.

**Motion made by Council Member Hanebutt, seconded by Council Member DeMond, to authorize approval to hire Steven Sumner as animal control warden @ \$15/hour/call out, pending physical and drug testing. The vote was as follows: Donjon, aye; Piel, aye; Schwarzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye. Motion carried.**

D. Cultural Committee - Meeting November 15, 2021

*Nothing to report*

E. Public Works Committee - Meeting November 15, 2021

1. Authorization to Hire Power plant Operator

**Motion made by Council Member Guebert, seconded by Council Member Rheinecker, to authorize approval to hire Daniel Koester as power plant operator, pending physical and drug testing @\$21.49/hour and follow the schedule approved at the committee level. (Clerk Note: Starting @80% of current rate of pay of \$26.86/hour, after six months @ 90%, after twelve months @95% and at full duties @100%. The pay rate will increase with any annual percentage rate increases.) The vote was as follows: Piel, aye; Schwarzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye. Motion carried.**

2. Use of Generators Ordinance No. 1483

**Motion made by Council Member Guebert, seconded by Council Member Hanebutt, to authorize approval of Ordinance No. 1483: “AN ORDINANCE AMENDING TITLE VII, CHAPTER 74 OF THE CITY OF RED BUD CODE OF ORDINANCES 2021 PERTAINING TO GENERATORS.” The vote was as follows: Schwarzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye. Motion carried.**

3. 2021 Pipeline Safety Conference – Steve Mertz and Clint Crafton Kenny Langrehr was previously approved but is unable to attend this training

**Motion made by Council Member Guebert, seconded by Council Member Piel, to authorize approval to send Steve Mertz to training entitled “2021 Pipeline Safety Compliance Conference” on December 7-8, 2021, in Mt. Vernon, IL, with a fee of \$350 and transportation required. The vote was as follows: Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwarzkopf, aye. Motion carried.**

**Motion made by Council Member Guebert, seconded by Council Member Donjon, to authorize approval to send Clint Crafton to training entitled “2021 Pipeline Safety Compliance Conference” on December 7-8, 2021, in Mt. Vernon, IL, with a fee of \$125 and transportation required. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

4. MFT Resolution No. 21-004

**Motion made by Council Member Guebert, seconded by Council Member Rheinecker, to authorize approval of and affixing appropriate signatures to Resolution No. 21-004: “RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE” for 2022 general street maintenance. The vote was as follows: Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye. Motion carried.**

5. Approval of \$10 Lighting Coupon

**Motion made by Council Member Guebert, seconded by Council Member Hanebutt, to authorize approval of a \$10 holiday lighting coupon for residential customers only. The vote was as follows: DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwarzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye. Motion carried.**

6. Release of Lien for the Office Bar and Grill Judgement

**Motion made by Council Member Guebert, seconded by Council Member Nevois, to authorize approval of the ‘SATISFACTION & RELEASE OF JUDGEMENT” in the City of Red Bud vs. Melissa Stines, Matthew Stines, Roger Hess, M &M Stines, LLC, and RTR Hess Co., LLC. case. The vote was as follows: Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye. Motion carried.**

7. End Probationary Period for Jim Hentis Effective December 1, 2021

**Motion made by Council Member Guebert, seconded by Council Member Nevois, to authorize approval to end the six-month probationary period for Jim Hentis, effective December 1, 2021. The vote was as follows: Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye. Motion carried.**

F. Zoning Committee - Meeting November 15, 2021

*Nothing to report*

G. Recreational Facilities Committee – Meeting November 15, 2021

*Nothing to report*

H. Executive Session Minutes Review Committee – No Meeting

*Nothing to report*

I. Planning Commission – Meeting November 16, 2021  
*Nothing to report*

J. Economic Development Commission – No Meeting  
1. Appointment of Tom Heizer

**Motion made by Council Member Rheinecker, seconded by Council Member Guebert, to authorize approval of the appointment of Tom Heizer to the Economic Development Commission. The vote was as follows: Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye. Motion carried.**

K. Parks and Recreation Committee – Meeting November 3, 2021  
Council Member Donjon said there will be no December meeting. Several names will be presented for appointment to the committee at the next committee meetings.

X. Old Business  
*None*

XI. New Business  
A. Review of December Calendar  
*Nothing to report*

B. Other Comments  
*None*

C. Adjournment

**Motion made at 6:13 P.M. by Council Member Hanebutt, seconded by Council Member Piel, to adjourn the meeting. The vote was as follows: all ayes. Motion carried.**

Respectfully submitted,

Joanne G. Cowell, City Clerk  
Red Bud, Illinois