

**CITY OF RED BUD, ILLINOIS  
CITY COUNCIL  
MEETING MINUTES  
MONDAY, JULY 10, 2023  
Red Bud City Hall  
City Council Chambers**

**The City Council of Red Bud, Randolph County, Illinois met on Monday, July 10, 2023, at 6:00 P.M. at Red Bud City Hall, City Council Chambers.**

**Members Present:** Mayor Susan Harbaugh, Ben Schwartzkopf, Curt Guebert, Mike Rheinecker, Bill Hanebutt, Jeremy DeMond, Rodney Nevois, Kyle Donjon

**Members Absent:** Alan Piel

**Others Present:** City Attorney Rick Cooper, City Superintendent Josh Eckart, Code Administrator/City Engineer Jeff Mueller, Police Chief John Brittingham (6:09 P.M.), City Clerk Joanne Cowell

**Others Absent:** Admin. Assist. Pam Poetker

I. Pledge of Allegiance

II. Call to Order at 6:00 P.M. by Mayor Harbaugh

III. Roll Call by City Clerk Joanne Cowell

IV. Approval of Financial Statements

**Motion made by Council Member Nevois, seconded by Council Member Hanebutt to approve the Financial Statements as presented and file for audit. The vote was as follows: Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye Donjon, aye. Motion carried.**

V. Approval of Estimated and Listed Bills

**Motion made by Council Member Hanebutt, seconded by Council Member Rheinecker, to approve the estimated and listed bills. The vote was as follows: Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye. Motion carried.**

VI. Consideration of any Additional Bills

*There were none.*

VII. Correspondence and Public Guest Comments

*There were none.*

VIII. Consent Agenda—Items Originated at Committee Level

Please note: Items with \*\* were removed from the consent agenda.

Consent Agenda – Items Originated at Committee Level as Indicated in ( )

- A. City Council Meeting and Public Hearing Minutes  
*Approval of minutes from June 5, 2023, and June 19, 2023, council meetings and the May 15, 2023, public hearing*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- B. Illinois Country Harvest – Winter Planters (Finance)  
*Approval of authorization to accept the proposal from Illinois Country Harvest for two Christmas trees and fresh Christmas greens for city hall, NTE \$2,250*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- C. IML Conference (Personnel)  
*Approval of authorization to send any council member and department head, wishing to attend, to the IML Conference in Chicago, September 21-23, 2023, at the city's expense*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- D. Life Insurance Proposal from Cowell Insurance Agency (Personnel)  
*Approval of authorization to accept the Life Insurance Proposal from Cowell Insurance Agency for employee coverage of \$20,000*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- E. Santa's Village Request for Christmas Season (Cultural)  
*Approval of authorization of the request from Santa's Village, as outlined in the June 2, 2023, e-mail*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- F. Request from Red Bud Waverunners – Conference Swim Meet (Cultural)  
*Approval of authorization of request from the Red Bud Waverunners to close Ratz Park road, reserve all four pavilions, less fees, and allow parking in the grass, weather allowing, for the conference swim meet on July 22, 2023*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- G. Request to Purchase Portable Honda Generators – Sentinel Emergency Solutions (Public Works)  
*Approval of authorization to accept the proposal from Sentinel Emergency Solutions for three Honda generators, NTE \$8,850*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- H. Permanent Street Program Street Sealing Proposal from Moore Asphalt (Public Work)  
*Approval of authorization to accept the proposal from Moore Asphalt, Inc., for sealing Country Club Drive, as part of the permanent street program, NTE \$22,400*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- I. Request to Purchase Replacement Air Compressors for Power Plant (Public Works)  
*Approval of authorization to accept the proposal from AllType Compressor, LLC for an air compressor, NTE \$6,011*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- J. Proposal from The Pump Shop for Taylor Street Lift Station Upgrades (Public Works)  
*Approval of authorization to accept the proposal from The Pump Shop, Missouri Machinery & Engineering Company, for pumps and labor for the Taylor Street Lift Station, NTE \$46,724*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- K. Lead & Copper & Lead Profile Sampling Coupons (Public Works)  
*Approval of authorization to offer lead and copper and lead profiling sampling coupons to 50 participating customers @\$5/each*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- L. Add New Trees at Ratz Park and Lincoln Park with Fall Planting (Recreational Facilities)  
*Approval of authorization to purchase trees from Davey's for Ratz Park (\$3,000) and Lincoln Park (\$3,000), NTE \$6,000, with fall planting*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- M. R & N Outdoor Services-Trim Trees, Remove Dead Trees at Lincoln Park (Recreational Facilities)  
*Approval of authorization to accept the estimate from R & N Outdoor Services, NTE \$7,950, for tree trimming/removal at Lincoln and Ratz Parks*

**Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- IX. Reports of Standing Committee, Departments and Other Committees, Boards & Commissions
- A. Finance Committee - Meeting June 19, 2023
1. CDs and Investment Opportunities  
There will be CDs coming due in October. They will be reviewed at the July committee meeting.
- B. Personnel Committee - Meeting June 19, 2023  
*Nothing to report*
- C. Public Health & Safety Committee - Meeting June 19, 2023  
*Nothing to report*
- D. Public Works Committee - Meeting June 19, 2023
1. New Position in Water/Sewer Department  
Superintendent Eckart reported on the new water/sewer department technician position and the change adding supervisory responsibilities to the Water/Wastewater Treatment Plant Operator Job Descriptions

**Motion made by Council Member Guebert, seconded by Council Member Hanebutt, to authorize approval to add a new position of Water/Wastewater Technician. The vote was as follows: Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye. Motion carried.**

**Motion made by Council Member Guebert, seconded by Council Member Hanebutt, to authorize approval to set the rate of pay for the new position of Water/Wastewater Technician to \$24.28 per hour, the same rate as Support I. The vote was as follows: DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye. Motion carried.**

**Motion made by Council Member Guebert, seconded by Council Member Hanebutt, to authorize approval to add a step increase of \$0.50/hour to the pay scale, for anyone who obtains additional licensing. The vote was as follows: Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye. Motion carried.**

**Motion made by Council Member Guebert, seconded by Council Member Rheinecker, to authorize approval to update the Water and Wastewater Treatment Operators job descriptions, adding supervisory responsibilities to those positions. The vote was as follows: Donjon, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye. Motion carried.**

2. Authorization to Hire a Co-Op Student  
Superintendent Eckart said that Byron Schlueter had approached him to work as a co-op student for the city. This would be a 7:00-10:00 A.M. position and he would be paid minimum wage. His age would restrict him from participating in some job duties and he would be covered by liability insurance. The city has previously participated in the RBHS's co-op program.

**Motion made by Council Member Guebert, seconded by Council Member Hanebutt, to authorize approval to hire Byron Schlueter for the co-op student program at minimum wage, pending physical and drug testing. The vote was as follows: Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye. Motion carried.**

- E. Zoning Committee - Meeting June 19, 2023  
*Nothing to report*

- F. Cultural Committee - Meeting June 19, 2023

1. Request from Shriners - Collect at Four-Way Stop – August 25, 2023

**Motion made by Council Member Schwartzkopf, seconded by Council Member Guebert, to authorize approval of the request from the Shriners to collect at the four-way on Friday, August 25, 2023, from, 2:30-6:00 P.M. The vote was as follows: Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye. Motion carried.**

2. Request from First Pentecostal Church of Red Bud to Hand Out Free Donuts

**Motion made by Council Member Schwartzkopf, seconded by Council Member Rheinecker, to authorize approval of the request from the First Pentecostal Church of Red Bud to distribute free donuts at the 4-way on Saturday, July 29, 2023, from 9:00-11:00 A.M., "to bless our city and brighten people's day." The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.**

- G. Executive Session Minutes Review Committee – No Meeting  
*Nothing to report*

- H. Planning Commission – No Meeting  
The next meeting will be July 25, 2023.

- I. Economic Development Commission – No Meeting  
The next meeting will be July 26, 2023, and Ed Weilbacher, KRPD, will be the guest speaker.

- J. Recreational Facilities Committee – Meeting June 19, 2023

1. Purchase Trash Cans: Three (3) – Ratz Park and Two (2) – Sports Complex  
Council Member Donjon said he checked, and the trash cans can be tapped down to the concrete so he will get with Superintendent Eckart to get a work order going.

**Motion made by Council Member Donjon, seconded by Council Member Guebert, to authorize approval to purchase three trash cans for Ratz Park and two trash cans for the Sports Complex from Ultrasite, at a cost of \$951.60/each. The vote was as follows: Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye. Motion carried.**

2. Replace Worn Grills with Family Grills at Ratz Park #4 (Ratz Anniv.)

**Motion made by Council Member Donjon, seconded by Council Member Hanebutt, to authorize approval to purchase from Ultrasite, one grill for Ratz Park #4, at a cost of \$426.40. The vote was as follows: DeMond, aye; Nevois, aye; Donjon, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye. Motion carried.**

- K. Parks and Recreation Committee – No Meeting  
There will be a meeting next month.

- X. Old Business  
None

XI. New Business

- A. Review of July Calendar  
Mayor Harbaugh noted that the sirens will not be set off in July, because of the holiday; the Library Board will meet on July 13<sup>th</sup>; committee meetings on July 24<sup>th</sup>, Planning Commission on July 25<sup>th</sup>, and Economic Development on July 26<sup>th</sup>.
- B. Other Comments  
Council Member Hanebutt asked Chief Brittingham where he is on the LPRs. Brittingham said he is waiting on the sims card; two of the poles are here, the one for the car is not. The radar trailer should be in the end of July or the first part of August.

Mayor Harbaugh thanked the utility department for all the help they gave to the fireman with their picnic.

- C. Adjournment

**Motion made at 6:16 P.M. by Council Member Hanebutt, seconded by Council Member Donjon, to adjourn the meeting. The vote was as follows: all ayes. Motion carried.**

Respectfully submitted,

Joanne G. Cowell, City Clerk  
Red Bud, Illinois