

**CITY OF RED BUD, ILLINOIS
CITY COUNCIL
MEETING MINUTES
MONDAY, MAY 2, 2022
Red Bud City Hall
City Council Chambers**

The City Council of Red Bud, Randolph County, Illinois met on Monday, May 2, 2022, at 6:00 P.M. at the Red Bud City Hall, Council Chambers.

Members Present: Acting Mayor Susan Harbaugh, Ben Schwartzkopf, Curt Guebert, Mike Rheinecker, Bill Hanebutt, Jeremy DeMond, Rodney Nevois, Kyle Donjon, Alan Piel

Members Absent:

Others Present: City Attorney Paul Ray, City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham, Admin. Assist. Pam Poetker, City Clerk Joanne Cowell

I. Pledge of Allegiance

II. Call to Order at 6:00 P.M. by Acting Mayor Harbaugh

III. Roll Call by City Clerk Joanne Cowell

IV. Approval of Financial Statements

Motion made by Council Member Nevois, seconded by Council Member Rheinecker to approve the Financial Statements as presented and file for audit. The vote was as follows: Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois aye; Donjon, aye; Piel, aye. Motion carried.

V. Approval of Estimated and Listed Bills

Motion made by Council Member Hanebutt, seconded by Council Member Guebert, to approve the estimated and listed bills. The vote was as follows: Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye. Motion carried.

VI. Consideration of any Additional Bills
There were none.

VII. Correspondence and Public Guest Comments
A. National Prevention Week Proclamation

Acting Mayor Harbaugh read from the proclamation for National Prevention Week, May 9 – 15, 2022, which she will be signing later.

VIII. Consent Agenda—Items Originated at Committee Level

Please note: Items with ** were removed from the consent agenda.

Consent Agenda – Items Originated at Committee Level as Indicated in ()

A. City Council Meeting Minutes from April 4 and April 18, 2022

Approval of minutes from April 4 and April 18, 2022, meetings

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

B. FY 2023 Budget, Capital Plans, and Appropriation Ordinance No. 1492 (Finance)

Approval of the FY 2023 Budget and Appropriation Ordinance No. 1492

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

C.** FY'23 Pay Increases Effective First Full Pay Period in May 2022 (Personnel)

Authorization to give per hour pay increases: department heads \$2.40 per hour, full-time employees \$1.77 per hour and part-time employees \$1.14 per hour

Council Member Schwartzkopf requested that Item C be removed from the consent agenda and placed on the personnel committee, for further discussion

D. Training Requests – Nicolas Rinehart and Mike Collins (Public Health & Safety)

Approval of authorization to send Officers Nicolas Rinehart and Mike Collins to training entitled "16 Hour Proactive Patrol Tactics Terrorism Intelligence Gathering Vehicle Stops" at the Belleville Police Department on June 15 & 16, 2022, with no registration fee

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

E. Request from Sparta Animal Clinic on May 7, 2022 (Cultural)

Approval of authorization of the request from Sparta Animal Clinic for use of Ratz Park #1 on May 7, 2022, 1:45-3:00 P.M., less fee, to offer discounted vaccinations and tests

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member

Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- F. Request from Santa's Village to Collect at Four-Way on July 21, 2022 (Cultural)
Approval of authorization of the request from Santa's Village to collect at the 4-way on Thursday, July 21, 2022, from 3-6 P.M.

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- G. Ice Machine for Utility Office (Public Works)
Approval of authorization to accept the 36-month lease agreement at \$140/month, with B & B Distributors for the ice machine at the utility plant

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- H. IMEA/IPEA/IMUA Annual Conference (Public Works)
Approval of authorization to send Josh Eckart and Acting Mayor Harbaugh to the IMEA/IPEA/IMUA Annual Conference in Springfield, IL on June 2-3, 2022

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- I. Lawn Mower Proposals (Public Works)
Approval of authorization to purchase the John Deere mower, as quoted by SN Partners, NTE \$11,000

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- J. Brotcke Well and Pump Proposal for Pump Tests and Repairs (Public Works)
Approval of authorization to contract with Brotcke Well & Pump for pump test and repairs, NTE \$2,676

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member

Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- K. Lead and Copper Sampling Coupons (Public Works)
Approval of authorization to offer \$5 coupons to 40 customers to participate in the lead and copper sampling test

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- L. Derek Allen's Probationary Period Fulfilled (Public Works)
Approval of authorization to end Derek Allen's 6-month probationary period, effective April 11, 2022

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- M. Funding through Tammy Duckworth's Office (Zoning)
Approval of authorization to submit information to Tammy Duckworth's office to request funding for the EIP project

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through M, removing item C and placing it under the personnel committee, as requested by Council Member Schwartzkopf. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

IX. Reports of Standing Committee, Departments and Other Committees, Boards & Commissions

- A. Finance Committee - Meeting April 18, 2022
1. Maturing CDs
None

2. Business License Program Termination Ordinance No. 1494

Motion made by Council Member Nevois, seconded by Council Member Guebert, to authorize approval of ORDINANCE NO. 1494: "AN ORDINANCE AMENDING TITLE X, CHAPTER 100, OF THE CITY OF RED BUD CODE OF ORDINANCES 2021 PERTAINING TO BUSINESS LICENSES." The vote was as follows: Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye. Motion carried.

- B. Personnel Committee - Meeting April 18, 2022
1. FY'23 Pay Increases Effective First Full Pay Period in May 2022

Removed from the consent agenda for further discussion. Council Member Schwartzkopf expressed his concerns with having one flat hourly pay rate increase for everyone; this is not the time to try to bring up low paid staff to where they should be; it is unfair to long time seasoned employees, who have put the time in. Discussion was held regarding bringing a consultant in to evaluate staff job descriptions and wages/benefits.

Motion made by Council Member Rheinecker, seconded by Council Member Hanebutt, to authorize approval of the following pay increases to be effective with the first full pay period in May 2022: department heads - \$2.40/hour increase; fulltime hourly employees - \$1.77/hour increase and parttime employee hourly employees - \$1.77/ hour increase. The vote was as follows: DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, nay; Guebert, aye; Rheinecker, aye; Hanebutt, aye. Motion carried with a 7 aye - 1 nay vote.

C. Public Health & Safety Committee - Meeting April 18, 2022
Nothing to report

D. Public Works Committee - Meeting April 18, 2022

1. Kaskaskia Regional Port District Lease Ordinance No. 1493
Renewal of ten-year lease for river wells

Motion made by Council Member Guebert, seconded by Council Member Rheinecker, to authorize approval of ORDINANCE NO. 1493: "AN ORDINANCE APPROVING MUNICIPAL LEASE OF REAL PROPERTY" with KRPD. The vote was as follows: Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye. Motion carried.

2. Proposal to Replace Unit #22
Replacement of tar pot machine. Eckart reported that the in-stock machine he was looking at had been sold (\$17,000) & CMW had reduced their original bid to \$22,260, plus shipping.

Motion made by Council Member Guebert, seconded by Council Member Hanebutt, to authorize approval to accept the replacement bid from Cummins, McGowan & West for one new Cimline Model K2 Hot Tack Distributor (Unit #22), NTE \$22,925. The vote was as follows: Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye. Motion carried.

3. Authorization to Terminate Contract with Illinois Rural Water - Water Plant
Illinois Rural Water could not meet the IEPA time requirements for the water plant operator and requested termination of the agreement.

Motion made by Council Member Guebert, seconded by Council Member Donjon, to authorize approval to terminate the contract with Illinois Rural Water for operation supervision at the water plant. The vote was as follows: Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye. Motion carried.

4. Approval of Contract with HMG for Water Plant Operations

This agreement can be terminated at any time, depending on the hiring of a water plant operator.

Motion made by Council Member Guebert, seconded by Council Member Rheinecker, to authorize approval of the agreement with HMG Infrastructure Services, for certified water operator services, May 1, 2022 – April 30, 2023. The vote was as follows: Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye. Motion carried.

5. Approval of Drew’s Landscaping, LLC Proposal
For weekly landscaping services at the Henry Thielen wall, the four city entrance signs, city hall and the utility office entrance sign. Pam Poetker acknowledged the amazing job Deb Liefer had done for the city before she decided to retire.

Motion made by Council Member Guebert, seconded by Council Member Hanebutt, to authorize approval of the proposal (\$3,500) from Drew’s Landscaping Services, LLC. The vote was as follows: Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye. Motion carried.

6. Approval to Hire Parks Laborer – Current Rate of Pay Pending Physical and Drug Test

Motion made by Council Member Guebert, seconded by Council Member Donjon, to authorize approval to hire Edmund Eckart as part-time parks laborer, at the current rate of pay, pending physical and drug testing. The vote was as follows: Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye. Motion carried.

- E. Zoning Committee - Meeting April 18, 2022
Nothing to report

- F. Cultural Committee - Meeting April 18, 2022

1. Red Bud Fire Department Parade Resolution No. 21-001
 - a. Special Requests Letter

Motion made by Council Member DeMond, seconded by Council Member Hanebutt, to authorize approval the special requests as stated in the letter dated April 20th, from the Red Bud Fire Department for their annual Fireman’s Picnic, June 24-26, 2022. The vote was as follows: Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye. Motion carried.

- b. Parade Resolution No. 22-001

Motion made by Council Member DeMond, seconded by Council Member Rheinecker, to authorize approval of Resolution No. 22-001 “A RESOLUTION AUTHORIZING APPROVAL OF THE STREET CLOSING FOR THE RED BUD FIRE DEPARTMENT PARADE.” The vote was as follows: DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye. Motion carried.

2. Transient Merchant/Itinerant Vendor Ordinance No. 1491

Motion made by Council Member DeMond, seconded by Council Member Schwartzkopf, to authorize approval of ORDINANCE NO. 1491: “AN ORDINANCE AMENDING TITLE III, CHAPTER 32, TITLE IX, CHAPTER 93, TITLE X, CHAPTERS 101, 102, 105 AND 106, OF THE CITY OF RED BUD CODE OF ORDINANCES 2021 PERTAINING TO TRANSIENT MERCHANTS AND FOOD VENDORS.” The vote was as follows: Nevois, aye; Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; Demond, aye. Motion carried.

G. Executive Session Minutes Review Committee – No Meeting
Nothing to report

H. Planning Commission – Meeting April 19, 2022
1. UCC Church Property on E. Market St. – PC Hearing report on Annexation, Map Amendment (rezoning) and Special Use Permit
Jeff Mueller reported that the planning commission did voice vote to approve the annexation, and held a hearing on the zoning change and special use permit, but no action can be taken until the engineer gets the annexation documents in.

I. Economic Development Commission – No Meeting
Nothing to report

J. Recreational Facilities – Meeting April 18, 2022
Nothing to report

K. Parks and Recreation Committee – Meeting April 6, 2022
1. Westport Pools Proposal for Repairs

Motion made by Council Member Donjon, seconded by Council Member Hanebutt, to authorize approval to accept the Westport Pools proposal for pipe repairs, NTE \$17,000. The vote was as follows: Donjon, aye; Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye. Motion carried.

X. Old Business
None

XI. New Business

Motion made by Council Member Hanebutt, seconded by Council Member Guebert, to hold an omnibus vote for agenda items 11A-H. The vote was as follows: Piel, aye; Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye. Motion carried.

A. Appointments and Reappointments

1. Police Chief	John Brittingham
2. City Superintendent	Josh Eckart
3. Administrative Assistant	Pamela Poetker
4. Animal Control Warden	Steven Sumner

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| 5. | ESDA Coordinator | John Brittingham |
| 6. | School Crossing Guards | Peggy Sauer
Karen Junge |
| 7. | Code Administrator/City Engineer | Jeff Mueller |
| 8. | Deputy Registrar & Clerk | Pamela Poetker |
| 9. | FOIA & Open Meetings Act Officer | Pamela Poetker |
| 10. | Part-time Patrolmen | Dan Smith
Jason Neff
Chris Felix
Dusty Hosna
Josh Wirth
Rusty Sellers |
| 11. | Liaison Members | |
| | Fire Department | Curt Guebert |
| | ESDA | Bill Hanebutt |
| | Parks & Recreation | Kyle Donjon |
| | Library Board | Ben Schwartzkopf |
| | Planning Commission | Alan Piel |
| | Business/Chamber of Commerce | Rodney Nevois |
| | Community Foundation of Red Bud | Jeremy DeMond |
| | Economic Development | Mike Rheinecker |

B. *Omitted from agenda (Clerk note)*

C. Appointments to the Library Board (9 Member) 3 Yr. Term

1. Loren Harms
2. Carol Bievenue
3. Brenda Salger

D. Appointment to the Planning Commission (9 Member) 3 Yr. Term

1. Robbie Aubuchon
2. Janet Braun
3. JR Hudson

E. Appointment to the Parks and Recreation Committee (9 Member) 3 Yr. Term

1. Kevin Cartee
2. Jim Birke
3. Winnie Rehmer

F. Appointments to Economic Dev. Commission (12 Members & 1 Council Member) 4 Yr. Term

1. Orvel Cox
2. Jonathan Tallman
3. John Larry Ingalls

G. Designated Depository

1. Primary: Dieterich Bank - Red Bud Branch
2. Secondary: North County Savings Bank, Illinois Funds, Buena Vista Bank

H. Committee Appointments

1. Public Health & Safety
Bill Hanebutt, Chairman
Mike Rheinecker
Curt Guebert
Rodney Nevois
Kyle Donjon
2. Finance
Rodney Nevois, Chairman
Bill Hanebutt
Mike Rheinecker
Ben Schwartzkopf
Alan Piel
3. Public Works
Curt Guebert, Chairman
Kyle Donjon
Bill Hanebutt
Ben Schwartzkopf
Mike Rheinecker
4. Zoning
Alan Piel, Chairman
Curt Guebert
Ben Schwartzkopf
Jeremy DeMond
Rodney Nevois
5. Cultural
Ben Schwartzkopf, Chairman
Jeremy DeMond
Mike Rheinecker
Kyle Donjon
Curt Guebert
6. Personnel
Jeremy DeMond, Chairman
Alan Piel
Kyle Donjon
Mike Rheinecker
Curt Guebert
7. Recreational Facilities
Kyle Donjon, Chairman
Bill Hanebutt
Jeremy DeMond
Rodney Nevois
Alan Piel
8. Executive Session Minutes Review
Ben Schwartzkopf, Chairman
Jeremy DeMond
Rodney Nevois
Alan Piel
Bill Hanebutt

*(Other Participants: City Clerk,
City Attorney)*

Motion made by Council Member Hanebutt, seconded by Council Member Rheinecker, to approve agenda items 11A-H. The vote was as follows: Schwartzkopf, aye; Guebert, aye; Rheinecker, aye; Hanebutt, aye; DeMond, aye; Nevois, aye; Donjon, aye; Piel, aye. Motion carried.

- I. Approval of Annual Notice of Public Meetings as Revised May 1, 2022
As submitted
- J. Review of May Calendar
No changes. There will not be an Economic Development meeting in May.
- K. Other Comments
Acting Mayor Harbaugh thanked all those who worked with her so easily with the changes to committees.
- L. Adjournment

Motion made at 6:25 P.M. by Council Member Hanebutt, seconded by Council Member Rheinecker, to adjourn the meeting. The vote was as follows: all ayes. Motion carried.

Respectfully submitted,

Joanne G. Cowell, City Clerk
Red Bud, Illinois