

Owner Responsibilities under Article VI of Chapter 6 of the Red Bud City Code include but are not limited to the following:

- Within ten (10) days of the purchase or transfer of a loan/mortgage secured by real estate, the new mortgagee shall record, with the Red Bud Code Official, an Assignment of Rents.
- If the property is vacant or abandoned, the mortgagee shall register the property with the City using this form within ten days of transfer or vacancy.
- If the property is occupied but is subject to a pending foreclosure complaint, the mortgagee shall inspect the real estate monthly until the Mortgagor remedies the default or the real estate is found to be vacant or shows evidence of vacancy.
- Report to the City any change of address and change of contact information within ten days of said change.
- Maintain the property on a weekly basis.
- Secure the property.
- Post the property with the property manager's name, address and 24-hour contact phone number.

200 East Market Street, Red Bud, Illinois 62278