

**CITY OF RED BUD
SUBDIVISION APPLICATION**

Applicant Information

Applicant Name/Company _____
Telephone _____
Fax Number _____
E-Mail _____
Address _____
City; State; Zip _____

Requested Action (if combined tentative and final plat approval is sought, check both)

_____ Tentative Plat Approval _____ Final Plat Approval

_____ Subdivision Exception/Variation

Primary Contact Person

Name/Company _____
Telephone _____
Fax Number _____
E-Mail _____
Address _____
City; State; Zip _____

Owner Information (If Different Than Applicant)

Name/Company _____
Telephone _____
Fax Number _____
E-Mail _____
Address _____
City; State; Zip _____

Consultants (as applicable) Attorney

Name/Company _____
Telephone _____
Fax Number _____
E-Mail _____
Address _____
City; State; Zip _____

Planner/Landscape Architect

Name/Company _____
Telephone _____
Fax Number _____
E-Mail _____
Address _____
City; State; Zip _____

Civil Engineer

Name/Company _____
Telephone _____
Fax Number _____
E-Mail _____
Address _____
City; State; Zip _____

Property Information

Site Location/Address _____
Real Estate Index Nos _____
Size of Property (square feet/acres) _____
Size of Building space, if applicable (sq ft) _____
Current Zoning _____
Current Use _____
Legal Description _____

Site Ownership and Control

List all legal and beneficial owners and their current mailing addresses:

Attach a copy of a Title Policy or Deed showing ownership of the property. (Check which document(s) is attached).

_____ Title Policy
_____ Deed
_____ Other

If the applicant does not own the property, please also provide documentation showing the applicant's interest in the property (Check which document is attached. Dollar amounts in documents may be blacked-out):

_____ Real Estate Contract
_____ Lease
_____ Other

In addition to the above information, please provide the following:

1. **Surrounding Property Owners.** Please attach the names and mailing addresses of all property owners of record (not tenants) within 250 lineal feet of the property, excluding public rights-of-way, based on current County Tax Records.
2. **Written Statement of Need.** Please attach a statement of the nature of the subdivision action (i.e. subdivision, resubdivision, consolidation) and the proposed

development, as well as any exception or variations requested from the City of Red Bud's Subdivision Ordinance (Chapter 34 of the City's Revised Code of Ordinances).

3. **Surrounding Property.** Please attach a graphic depiction of property located on the same frontage or frontages as the front lot line or corner side lot line of the subject property and on a frontage directly opposite any such frontage and on a frontage immediately adjoining or across an alley from any such frontage, as shown in the records of the Office of the Assessor of Randolph (Monroe, St. Clair) County.

4. **Plat of Survey.** Please attach a survey, certified by a registered land surveyor, showing existing lot lines and dimensions as well as lot area, all easements, all public and private rights-of-way and all streets across and adjacent to the subject property and building and setback lines. (6 copies)

In the event that this is an application for final plat approval, and the above four items were included with the application for preliminary plat approval, and none of the information has changed, you do not need to include these items; provided, however, that if some or all of the information required above has changed to a material extent, the applicant is required to resubmit all items that have changed since filing application for preliminary plat approval.