

**CITY OF RED BUD  
Park Reservation**

I hereby request that Shelter No. \_\_\_\_\_ at \_\_\_\_\_ Park be reserved for

\_\_\_\_\_ on \_\_\_\_\_  
Name of Party Date of Party

**PLEASE INITIAL STATING THERE WILL BE NO SPECIAL FEATURES** \_\_\_\_\_

**Please List Any Special Feature (May Require City Council Approval:** \_\_\_\_\_

(e.g.: band, petting zoo, carnival rides, games, flyers promoting public attendance etc.

**If council approval is required, please complete if the request was approved or denied.**

Subject to the following rules and regulations:

1. Reservations are made on first come, first serve basis. Cancellation and refund of rental fee will be made, only if notification is received at City Hall thirty (30) days prior to reservation date.
2. If no reservations are received for a shelter, everyone is on a first come, first serve basis.
3. All Park Users are required to clean up shelter and park area after use and dispose of all trash in proper receptacles.
4. City Parks are open from 6:00 am until 11:00 pm **ONLY**.
5. **POLICE HAVE AUTHORITY TO ENFORCE HOURS AND REGULATIONS.**
6. All reservations will be posted on bulletin boards near the parking lots.
7. **Light bulbs for pavilions are not supplied by the City of Red Bud. Please bring your own and take them with you when you leave. Thank you!**
8. **ABSOLUTELY NO WATER GAMES ALLOWED.**

I have read and have a clear understanding of all of the rules and regulations set forth.

\_\_\_\_\_  
Full Name (PLEASE PRINT)

Please do not remove tables from reserved shelters. A minimum number of tables under each shelter should be:

<b>Ratz Park Pavilion 1: (Finley)</b>	<b>20 Tables</b>	<b>Ratz Park Pavilion 2: (Cercis)</b>	<b>18 Tables</b>
<b>Ratz Park Pavilion 3: (Centennial)</b>	<b>14 Tables</b>	<b>Ratz Park Pavilion 4: (Ratz Anniv)</b>	<b>16 Tables</b>
<b>Lincoln Park Pavilion 1:</b>	<b>8 Tables</b>	<b>Lincoln Park Pavilion 2:</b>	<b>6 Tables</b>

If you do borrow tables, return them to the appropriate shelter after use. If problems arise, please contact Red Bud Police Department at 618-282-2363. Thank you.

Signature of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Receipt of \$ \_\_\_\_\_ is hereby acknowledged. Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Clerk (Office Use Only)