

**CITY OF RED BUD, ILLINOIS
CITY COUNCIL
MEETING MINUTES
MONDAY, DECEMBER 3, 2018
Red Bud City Hall
City Council Chambers**

The City Council of Red Bud, Randolph County, Illinois met on Monday, December 3, 2018 at 7:00 P.M. at Red Bud City Hall, City Council Chambers.

Members Present: Mayor Tim Lowry, Clem Esker, Curt Guebert, Mike Reed, Bill Hanebutt, Glenn Linnertz, David Friess, Kyle Donjon

Members Absent: Susan Harbaugh

Others Present: City Attorney Paul Ray, City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham, Admin. Assist. Pam Poetker, City Clerk Joanne Cowell

I. Call to Order at 7:00 P.M. by Mayor Lowry

II. Pledge of Allegiance

III. Roll Call by City Clerk Joanne Cowell

IV. Approval of Financial Statements

Motion made by Council Member Reed, seconded by Council Member Esker to approve the Financial Statements as presented and file for audit. The vote was as follows: Esker, aye; Guebert, aye; Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye. Motion carried.

V. Line Item Transfers
There were none.

VI. Approval of Estimated and Listed Bills

Motion made by Council Member Reed, seconded by Council Member Hanebutt, to approve the estimated and listed bills. The vote was as follows: Guebert, aye; Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye. Motion carried.

VII. Consideration of any Additional Bills
There were none.

VIII. Correspondence and Public Guest Comments
None

IX. Consent Agenda—Items Originated at Committee Level

Please note: Items with ** were removed from the consent agenda.

Consent Agenda – Items Originated at Committee Level as Indicated in ()

A. City Council Meeting Minutes – November 5 & 19, 2018

Approval of minutes from November 5 & 19, 2018 city council meetings

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

B. Consulting Contract with Kevin Hutchison (Finance)

Approval of authorization to accept the CJ Thomas Company Illinois Brokers Service Contract (12/15/18-19, NTE \$4,500) for the Mayor's execution

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

C. Microsoft Hosted Exchange Tenant for Email (Finance)

Approval of authorization to execute the quote from CompuType IT Solutions, in the amount of \$2,690, to update the Microsoft Hosted Exchange tenant for city emails

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

D. Tax Levy Ordinance No. 1414 (Finance)

Approval of Tax Levy Ordinance No. 1414

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

E. Resignation of Dustin Ziebold (Finance)

Approval of acceptance of resignation of Dustin Ziebold

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

F. St. John's Lutheran School Regarding No Parking Zones – Ordinance No. 1416 (Public Health and Safety)

Approval of authorization to accept Ordinance No 1416, "An Ordinance Amending Chapter 24 Of The Revised Code Of Ordinances Of The City Of Red Bud, Illinois Pertaining To No Parking Zones"

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- G. Animal Control Fees Ordinance No. 1417 (Public Health & Safety)
Approval of authorization to accept Ordinance No. 1417, "An Ordinance Amending Chapter 3 Of The Revised Code Of Ordinances Of The City of Red Bud, Illinois Pertaining To Animal Control Fees" to increase the pickup fee to \$15/day and daily fees to \$15/day one and \$20/day, thereafter

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- H. Replacement of Server (Public Health & Safety)
Approval of authorization to accept the quote from Americom, NTE \$5,582 for the purchase of a new police department computer server

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- I. Training Request for All Full-Time PD Employees (Public Health & Safety)
Approval of authorization to send all full-time officers to training entitled "8 Hours Sexual Assault Trauma for Patrol and 8 Hours for Investigators" on December 12 & 13, 2018 in Fairview Heights, with no registration fee, transportation is required

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- J. Transfer of \$29,180 from Capital Plan to Streets Cash Account for Sealing Work (Public Works)
Authorization of approval to transfer \$29,180 from the Street Capital Plan to the cash account for street sealing work

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- K. Gas Apprentice I Position (Public Works)
Approval of authorization for Josh Eckart to advertise for Gas Apprentice I position

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote

was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- L. Matt Shields Step Increase from \$26.42/Hr. to \$28.62/Hr. (Public Works)
Authorization of approval to move Matt Shields to Apprentice 5 at the \$28.62 per hour rate of pay

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- M. Final Plat for JR Rentals, LLC Property Ordinance No. 1418 (Public Works)
Authorization of approval to accept Ordinance No. 1418, "An Ordinance For Approval Of The Final Subdivision Plat For J.R. Rentals L.L.C. In The City Of Red Bud, Illinois"

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- N. Secon Easement Vacation Ordinance No. 1415 (Public Works)
Authorization of approval to accept Ordinance No. 1415, "An Ordinance To Vacate Utility Easements"

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- O. Holiday Lighting Coupon (Public Works)
Authorization of approval to offer a \$10 Holiday Lighting Coupon

Motion made by Council Member Hanebutt, seconded by Council Member Donjon, to approve under the omnibus designation, the consent agenda items A through O. The vote was as follows: Reed, aye; Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye. Motion carried.

- X. Reports of Standing Committee, Departments, Other Committees, Boards & Commissions

- A. Finance Committee - Meeting November 19, 2018

1. Maturing CDs
None

2. DCEO Revolving Loan Fund Closeout
Nothing to report

3. Finance Clerk Position – Authorization to Hire

Poetker reported that there are several more applicants to interview and she hopes to have a recommendation for the finance clerk position for the December 17th committee meeting.

4. Holiday Gift Certificates

Motion made by Council Member Esker, seconded by Council Member Guebert, to approve authorization of the Employee 2018 Holiday Gift Certificates as listed. (Clerk Note: Full time \$75, Part-time \$50) The vote was as follows: Hanebutt, aye; Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye; Reed, aye. Motion carried.

B. Personnel Committee - Meeting November 19, 2018

Nothing to report

C. Public Health & Safety Committee - Meeting November 19, 2018

Nothing to report

D. Public Works Committee - Meeting November 19, 2018

1. MFT 2019 Resolution No. 18-007

Motion made by Council Member Linnertz, seconded by Council Member Reed, to authorize approval of the MFT 2019 Resolution No. 18-007 and any associated documents and authorize the appropriate signatures. The vote was as follows: Linnertz, aye; Friess, aye; Donjon, aye; Esker, aye; Guebert, aye; Reed, aye; Hanebutt, aye. Motion carried.

E. Code Enforcement Committee - Meeting November 19, 2018

Nothing to report

F. Cultural Committee - Meeting November 19, 2018

Nothing to report

G. Executive Session Minutes Review Committee – No Meeting

Nothing to report

H. Planning and Public Policy Committee – Meeting Held With PC

Nothing to report

I. Planning Commission - Meeting November 20, 2018

Nothing to report

J. Economic Development Commission – No Meeting

1. Release of Mortgage – D & R Management Loan

Motion made by Council Member Esker seconded by Council Member Reed, to authorize approval to release the mortgage for the D & R Management Loan. The vote was as follows: Friess, aye; Donjon, aye; Esker, aye; Guebert, aye; Reed, aye; Hanebutt, aye; Linnertz, aye. Motion carried.

K. Parks & Recreation Committee – Meeting November 28, 2018

Nothing to report

XI. Old Business

None

XII. New Business

A. Review of December Calendar

Nothing to report

B. Other Comments

Mayor Lowry commented on how well attended the Christmas tree lighting ceremony was and thanked the beautification committee for the great job they continue to do for the city.

C. Adjournment

Motion made at 7:06 P.M. by Council Member Hanebutt, seconded by Council Member Linnertz, to adjourn the meeting. The vote was as follows: all ayes. Motion carried.

Respectfully submitted,

Joanne G. Cowell, City Clerk
Red Bud, Illinois