

**City of Red Bud
Planning Commission Meeting
August 15, 2017
Meeting Minutes**

The August 15, 2017, meeting of the Red Bud Planning Commission was called to order by Chairman Andrea Letcher-Martin at 7:00 p.m.

Members Present: Andrea Letcher-Martin, Barton Miller, Larry Mehring, Jeff Hicks, John Holzum, Richard Roehrkasse, and Douglas Sachtleben.

Others City Officials Present: Jeff Mueller, City Zoning Administrator; Susan Harbaugh, Alderwoman. David Friess, Alderman.

In the Audience: 0.

Roll call by Secretary. 7 members and quorum present.

Chairperson Letcher-Martin called upon Jeff Mueller to open discussions re. the previous meeting and recommendation for Jami Papenberg. Jeff Mueller noted the City council made five restrictions re. the Special Occupancy: 1. Health & Wellness center only. 2. Exterior changes must be approved by the city. 3. 40'x40' parking lot to be located in the NW corner of the property as presented in new site plan. 4. No retail displays outside. 5. Sign limited to 20 sf with maximum of (2)-15 watt bulbs illumination.

Jeff directed conversation re. future Special Use Permit Applications and the amount of discussion time available to adequately cover a topic. A trend of businesses moving into primary road frontage locations is presenting itself. Time restrictions, topic focus, and reference to existing ordinances will be points of interest. Jeff Mueller is developing a checklist of requirements for future Special Use Occupancy Permit Applications.

Jeff Hicks initiated a discussion on time limits for members of the public desiring to address the Commission. At this time the Commission is considering a (3) minute time limit with a notification when (1) minute remains. Chairman Andrea Letcher-Martin referenced the Illinois Open Meetings Act Frequently Asked Questions for Public Bodies and the quote: "The Open Meetings Act requires that public bodies give members of the public an opportunity to speak at a public meeting. Public bodies are authorized to adopt rules regarding the public comment portion of a meeting. Such rules may limit the time allotted for the public to speak." Time limit topic is to be reviewed at the September meeting and to be considered as part of the upcoming meetings.

Chair reminded new members to finish all training asap.

July 18, 2017, Meeting Minutes: Reviewed, motion to accept said minutes by Jeff Hicks seconded by Larry Mehring. Vote to accept was unanimous.

New Business: 0.

Bart Miller made a motion to adjourn, Jeff Hicks seconded, and motion was passed unanimously at 7:40 p.m.

Respectfully submitted,

Douglas Sachtleben, Secretary
This 16th day of August, 2017