

**Personnel Committee Meeting
Monday, March 18, 2024
Red Bud City Hall
Council Chambers (2nd floor)**

Committee Members Present: Jeremy DeMond, Alan Piel, Curt Guebert, Mike Rheinecker
Committee Members Absent: Kyle Donjon
Council Members Present: Rodney Nevois
Council Members Absent: Ben Schwartzkopf, Bill Hanebutt
Others Present: Mayor Susan Harbaugh, City Attorney Rick Cooper, City Superintendent Josh Eckart, Code Admin./City Engineer Jeff Mueller, Police Chief John Brittingham, City Clerk Joanne Cowell

Committee Chairman DeMond called the meeting to order at 6:06 P.M.

Old Business

None

New Business

I. Approval of Prior Month's Meeting Minutes – February 19, 2024

Recommendation made by Committee Chairman DeMond, seconded by Committee Member Piel, to approve the minutes from the February 19, 2024, meeting. Carried

II. Annual Pay Increases/CPI Information

The CPI cost of living for the year ended December 31, 2023, is 3.4%.

Recommendation made by Committee Chairman DeMond, seconded by Committee Member Rheinecker, to approve a 3.4% cost of living pay increase for all city employees, effective with the first full pay period after May 1, 2024. Carried

III. Rename/Restructure Position of City Administrative Assistant to Administrative Officer

Recommendation made by Committee Chairman DeMond, seconded by Committee Member Guebert, to approve renaming and restructuring the position of City Administrative Assistant to Administrative Officer and authorize the attorney to draft the ordinance. Carried

IV. Establish New Salaried Position of Finance Officer

Recommendation made by Committee Chairman DeMond, seconded by Committee Member Piel, to approve establishing a new salaried position of Finance Officer and authorize the attorney to draft the ordinance. Carried

V. Personnel Matters – Executive Session

Recommendation made by Committee Chairman DeMond, seconded by Committee Member Piel, to approve convening into executive session under Section 5 ILCS 120/2(c)(1) of the Open Meetings Act. Carried

The committee went into executive session at 6:08 P.M.

The committee returned from executive session at 6:29 P.M.

No Action Taken

VI. Finance Officer
No Action Taken

VII. Update Residency Requirements for Salaried Employees
Recommendation made by Committee Chairman DeMond, seconded by Committee Member Rheinecker, to approve updating the residency requirements for Administrative Officer, Finance Officer, and Code Administrator, it is preferred that they live within the city limits, but is negotiable; the City Superintendent and Police Chief, it is preferred that they live within the city limits, although they may live within ten minutes of the city limits. For any position, no city vehicle may be driven out of the city limits daily to travel to/from home. Authorize the attorney to draft an ordinance. Carried

VIII. Cease Annual Appointments and Add Language for Removal or Replacement
Recommendation made by Committee Chairman DeMond, seconded by Committee Member Piel, to approve ceasing annual appointments and add language for the removal or replacement of salaried employees, and authorize the attorney to draft an ordinance. Carried

XI. Eliminate Administrative Time
Recommendation made by Committee Chairman DeMond, seconded by Committee Member Guebert, to approve the elimination of administrative time for salaried employees and authorize the attorney to draft an ordinance. Carried

X. Public Comments/Anything for the Good of the City
None

The meeting was adjourned at 6:33 P.M.

Respectfully Submitted,

Joanne G. Cowell, City Clerk
Red Bud, Illinois