

**Finance Committee Meeting  
Monday, March 19, 2018  
Red Bud City Hall  
Council Chambers (2<sup>nd</sup> floor)**

Committee Members Present: Susan Harbaugh, Bill Hanebutt, Mike Reed, Clem Esker, David Friess

Committee Members Absent:

Council Members Present: Kyle Donjon, Curt Guebert

Council Members Absent: Glenn Linnertz

Others Present: Mayor Tim Lowry, City Attorney Paul Ray, City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham, Admin. Assist. Pam Poetker, City Clerk Joanne Cowell

Pledge of Allegiance

Committee Chairman Harbaugh called the meeting to order at 7:00 P.M.

Old Business

**I. Code of Ordinances Rewriting and Restructuring Process Update**

Attorney Ray has spent \$12,259.00 on the code of ordinances update and is working on reviewing the old and new policies. After Ray is finished with the update, each department will be given a copy of their area for review. After all corrections are made, a totally new ordinance book will be issued. Attorney Ray expects to be finished with his part by sometime this summer.

**II. FY'19 Budget and Capital Plan**

A. Budget Request Updates/Changes

The revised budget updates and changes had been distributed. The gas fund projections that Dustin Ziebold had compiled were discussed, along with possible solutions. The allocation percentage changes are in effect. Approximately \$11,000 is needed to finish the West Gas Line.

B. Capital Plan

The capital plan is continuing to be worked on for final review at the April committee meeting. Work to the golf course lake was discussed. Eckart reported that IMEA has Energy Efficiency Funds in the amount of \$28,500 which can be used for the ball diamonds lighting project (75% reimbursement) and this is "use it or lose it" money.

C. Internal Controls

Poetker explained the new forms she created. The Line Item Detail Sheet is to be used starting with this budget process, using a \$5,000 limit, with the applicable line items.

The Capital Expenditure Request Form will be used with requests starting with purchases in FY'19.

New Business

**I. Approval of Prior Month's Meeting Minutes – February 19, 2018 & March 13, 2018**  
*Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Hanebutt, to approve the minutes from the February 19, 2018 and March 13, 2018 meetings. Carried*

**II. Maturing CDs and CD Bid Results**

There are none.

**III. Red Bud High School Co-op Program**

*Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Reed, to authorize hiring Brianna Hudson as a co-op student for the 2018-19 school year, at minimum wage, contingent on physical and drug testing. Carried*

**IV. TIF and Enterprise Zone Concepts**

Pam Poetker explained the Enterprise Zone Concept, working with Monroe and Randolph County and the City. The cost would be a \$6,000 fee per entity and it would involve relief of building materials sales tax. A decision to participate or not, needs to be made prior to July 1.

**V. Regional Leaders Breakfast**

*Recommendation made by Committee Member Reed, seconded by Committee Chairman Harbaugh, to approve the authorization of a sponsorship fee of \$250 for the April 12, 2018 Regional Leaders Breakfast. Carried*

*Recommendation made by Committee Chairman Harbaugh, seconded by Committee Member Reed, to approve the authorization of payment of \$15 for any city official wishing to attend the April 12, 2018 Regional Leaders Breakfast. Carried*

**VI. Quotes for Replacement of Printer**

*Recommendation made by Committee Chairman Harbaugh, seconded by, Committee Member Hanebutt, to approve the authorization to purchase a new Kyocera printer for \$593 for Pam Poetker's office. (Clerk's Note: per Americom Imaging quote) Carried*

**V. Public Comments/Anything for the Good of the City (Discussion Only)**

Poetker reported that the RBF credit card had been compromised and had fraudulent charges of over \$5,000, which have been taken care of and the City will not be held responsible.

Meeting was adjourned at 8:11 P.M.

Respectfully Submitted,

Joanne G. Cowell, City Clerk  
Red Bud, Illinois