

**Finance Committee Meeting  
Thursday, February 25, 2016  
Red Bud City Hall  
Council Chambers (2<sup>nd</sup> floor)**

Committee Members Present: Mike Reed, Bill Hanebutt, Clarence Nail, Clem Esker, David Friess

Council Members Present: Kyle Donjon, Glenn Linnertz, Don Thompson

Others Present: Mayor Tim Lowry, City Attorney Paul Ray, City Superintendent Josh Eckart, Code Administrator Jeff Mueller, Police Chief John Brittingham, Administrative Assistant Pam Poetker, City Clerk Joanne Cowell

Pledge of Allegiance

Committee Chairman Reed called the meeting to order at 7:02 p.m.

Old Business

**I. Red Bud Public Library Building Addition**

Nothing

**II. Auto Pay for Utility Bills - Update**

Poetker reported that 35 utility customers replied to the survey that they would be interested in auto pay of their utility bills. Poetker will put an article in the North County News and announce on WHCO and on the city's website to make the public more aware of this possible option.

New Business

**I. Approval of Prior Month's Meeting Minutes**

*Recommendation made by Committee Chairman Reed, seconded by Committee Member Nail to approve the minutes from the January 26, 2016 meeting. Carried*

**II. Maturing CDs**

None *(A list of current CD rates, offered by the banks, were included in the packet.)*

**III. FY'17 Budget**

**1. Review of Purchasing Procedures**

Chairman Reed questioned why the council did not know about the \$1,500 trailer that was purchased on the city credit card, by the utility department and then was charged partially to the park, without anyone's knowledge. Eckart stated that the trailer used to transport the lawn mower was unusable and he had the Mayor's consent to purchase a new one to replace the unusable one. Eckart was asked, in the future, to keep the council, as well as any other affected committee informed of this sort of decision.

Chairman Reed questioned whether it was appropriate for the city to pay a bill from Miller's Meat Market for steaks for a Christmas party at the utility office. Reed also questioned expenses on the city's credit card by Mayor Lowry, while at the IML Conference. These expenses were taken from the Mayor's discretionary funds account. Reed felt these expenses were inappropriate and should be reimbursed to the city. After discussion, it was the general consensus that these bills had already been approved at a council meeting and paid and therefore, it was a moot issue. Alderman Reed stressed the need for the department heads to follow purchasing procedures, to keep the council informed as items are needed, even if they do not meet the bid threshold and for the city to be vigilant about appropriate spending of tax money.

**2. FY 2017 Budget Development**

All budgets are included in the packets. There will be a finance committee meeting on Wednesday, March 16, 2016 at 6:00 P.M. All department heads need to be prepared to present their proposed budget. Poetker should notify Dustin Ziebold to attend the meeting and also notify the fire department, parks & recreation chairman and library, so they can attend if they desire.

**IV. Swimming Pool Management Contract with YMCA – 2016 Season**

Poetker has not received the proposed contract from the YMCA, but will send out in an e-mail when she receives it.

**V. RB 150 Funding**

After discussion, Poetker was instructed to ask the committee to submit a proposed program of events for celebrating the 150<sup>th</sup> anniversary and an estimated budget to hold these events. Whatever money they anticipate needing from the city will need to be put into the FY'17 budget.

**VI. Regional Leader's Breakfast**

The next Regional Leaders Breakfast will be Wednesday, April 20, 2016 at the American Legion Hall, Steeleville. Law Enforcement in Randolph County is the topic. Council members, please let Poetker know if you plan to attend.

**VII. Public Comments/Anything for the Good of the City**

None

Meeting was adjourned at 7:44 p.m.

Respectfully Submitted,

Joanne G. Cowell, City Clerk  
Red Bud, Illinois